Near Miss & Incident Reporting

Have you dealt with the incident?

Deal with incident before reporting

No

Yes

Please review your answers

Is this a Near Miss (an identified hazard) where no-one was injured?

Yes

No

REPORT TO HQ

YOUR INFORMATION WILL BE USED TO HELP PREVENT INCIDENTS IN THE FUTURE

THANK YOU

Is this a major incident, a critical incident or other reportable incident?

Yes

No

AND

Is this a minor incident?

RECORD LOCALLY & REPORT TO LEAD VOLUNTEER / TRUSTEE BOARD

THANK YOU

Yes

No

Scouts
Hereford & Worcester