



The Malvern District Scout Council

Registered Charity Number: 1030019

Annual General Meeting

24th June 2026 at 2nd Malvern Headquarters at 7:30pm

DRAFT Minutes

1. Introduction and welcome

The Chair, Derek Barnes, welcomed all members of the District Scout Council and their guests and thanked 2nd Malvern for the use of their facilities and the BP Guild for arranging refreshments. He explained that due to the red heat alert the planned evening events had been curtailed to just the short AGM followed by refreshments and an opportunity to network for those who wanted to. He thanked all who had pre-registered and reminded those who hadn't to book in and also to record any apologies.

He also pointed out that:

- All the documents for this evening's AGM are on the District Website and printed copies are available on tables in the hall
- The format of this year's AGM will be the same as last year.

2. Apologies

There were 46 apologies and 30 in attendance as per the attached sheets.

3. Governance topics

a. To approve the minutes of the Annual General Meeting held on 18th June 2025 at 2nd Malvern Scout Headquarters

The draft minutes of the 2025 District AGM held on 18th June 2025 had been reviewed by the District Trustees at their meeting on 15th July 2025.

The minutes were approved from the District Scout Council by a show of hands. There were no comments.

b. To re-adopt the constitution for the District from Policy, Organisation and Rules

The constitution for the District as per the attached resolution was unanimously re-adopted by a show of hands.

c. To note that the District's Financial year runs from 1st April to 31st March

d. To agree the number of members that may be elected to the Trustee Board

The District Trustee Board can have between 5 and 12 Trustees. This includes the 2 ex-officio Trustees – the District Lead Volunteer and District Youth Lead. It is therefore recommended that there

are up to 8 appointed Trustees, allowing for up to 2 to be co-opted in year. As per the attached resolution (same as previous year), it was agreed that up to 8 people are appointed as Trustees. Agreed by a show of hands. None against.

e. Agree the quorum for future meetings of the District Scout Council (excluding this AGM)

The Quorum for future District Scout Council meetings as per the attached resolution shall be 15 in number which must include either the District Chair or District Lead Volunteer (same as the previous year).

Agreed by a show of hands. None against.

4. Review of the previous year

a. The District Lead Volunteer's review of Scouts in The Malverns District

Ben Johnstone, the District Lead Volunteer (DLV) was asked to give his review of Scouts in The Malverns:

Ben pointed out that Paul Boniface had stepped down as joint District Lead Volunteer but was now Leading the Programme Team.

District Events had increased including an activity Cub and Beaver Day and a Squirrel Day. There were currently 4 Dreys in the District but the 1st Ledbury Drey may close in September due to Leaders leaving.

1st Malvern Wells now had Beavers and are working towards opening a Cub pack.

Ben wanted to express his thanks to Julie Turbutt for all her help in recruiting and opening new Sections.

Nights Away Notifications had increased so there were obviously more camps being planned.

Jean Allen had taken on the role of Young Leaders Leader so the Groups were reminded to contact her with details of their Young Leaders so that they can complete their training.

Derek thanked Ben for his work as DLV and asked if anyone wanted to join him in his DLV role, they would be very welcome.

Derek went on to say that a new County Lead Volunteer would be needed this summer and anyone interested or knows of anyone who may be, please consider this.

b. Receive and consider the Annual Statement of Accounts

The Annual Accounts have been independently examined by Keith Parks and were approved and signed off by the Trustees at their meeting on the 20th May 2026.

The Treasurer, Dave Cashmore pointed out that the Warren Oak Tractor had been sold and replaced by more appropriate equipment for grass cutting and other uses. Much good work had been done at the campsite with the new equipment.

A query was raised regarding the much lower figure for insurance at Warren Oak which was explained as the new tractor not requiring any road insurance and hard negotiation by the Warren Oak Team on the insurance renewal.

The value of Warren Oak, including buildings, was raised. Work is in hand for a revaluation of the site and will hopefully be done soon and reflected in next year's accounts.

Derek pointed out that the accounts were the consolidation of the District, Warren Oak and the Explorer Units accounts, each of which had been independently examined by Keith Parks and were approved and signed off by the Trustees at their meeting on the 20th May 2026.

There were no other comments and the chair thank the Treasurer and Independent Examiner for their hard work to prepare the accounts.

c. Receive and consider the Trustees Annual Report

The Trustees Annual Report had been approved and signed off by the Trustees at their meeting on the 20th May 2026.

Questions were invited on the Trustees Annual Report and there were none.
The Chair thanked all those involved in preparing it.

5. Making appointments

a. Appoint members to the District Trustee Board

The existing District Trustee Board have endeavoured to follow an effective Open Selection Process and have advertised for Trustees for both the District and Groups, with only limited success. Under the arrangements in POR, Trustees can be appointed for 1,2 or 3 years to give some overlap and continuity.

The Trustees reviewed all proposed Trustees at their meeting on 20th May 2026 and produced recommendations for the District Scout Council, details of which have been circulated and are attached as 'Open Selection of Trustees'. This approach was unanimously accepted by the meeting.

The Chair therefore recommended to the District Scout Council that the following be appointed as members of the District Trustee Board:

Sue Page – 3 years

Mark Stancer – 1 year

Grant Hamel – 1 year

All the above were approved by a show of hands

Sue Revell will continue to provide administrative support to the Trustee Board as part of the District Support Team.

Derek thanked Sue Revell and all the Trustees for their hard work during the past year.

b. Appoint the Independent Examiner for the 2026/27 Annual Accounts

The Treasurer recommended the re-appointment of Keith Parks as the Independent Examiner for the 2026/27 Annual Accounts.

Unanimously agreed by a show of Hands.

c. Nominate representatives of the District Scout Council to represent the District on the County Scout Council

A number of members of the District, are ex-officio members of the County Scout Council, including the District Lead Volunteer, District Youth Lead, District Chair, District Treasurer and District Trustees. The District can also nominate up to 2 members to represent the District on the County Scout Council. Ben has sought volunteers, but no one has come forward as yet. The County Scout Council is due to meet on the 15th July for their AGM, so any volunteers would need to be available for that.

Derek asked the meeting that if anyone subsequently came forward would they be happy to be represented.

All agreed.

6. Closing remarks

The Chair invited any questions regarding the meeting. There were none.

There followed a presentation of Service Awards by the District Lead Volunteer.

The Chair closed the meeting thanking everyone for attending, for all they did to support Scouting and develop young people and the BP Guild for arranging refreshments.



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Attendees

Mark Stancer	Christopher Roberts
Peter Allen	Dave Cashmore
Freda Ballard	Derek Barnes
Grant Hamel	Stuart Duncan
Becky Simmonds	Jean Allen
Joe Charnot	Sue Revell
Ben Johnstone	Catherine Edwards
Allan Page	June Etheridge
Phil Moran	Meg Stanley-Burch
Ben Hornby	Sue Page
Simon Harris	Dan Stanley-Burch
Peter Reeve	Debbie Harrisson
Paul Stanley	Andrew Younie
Andy Meakin	Christopher Steventon
Wez Mills	Tim Ciaravella



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Apologies

Nigel Crisp	Richard Brocklehurst
Hannah Hopkins	Jeremy Baxter
Andy Page	Stephen Hart
Dale Humphries	Jonathan Webster
David Barnes	James Burton
Andy Owen	Simon Jones
John Day	Theresa Smith
Katy Pitt	Tom Shepherd
Sarah Coutts	Lyn Green
Kirk Davies	Hannah Ballard
Christine Warner	Alice Dyson
Natalie Waters	Jenny Davenport
Pete Hunter	Nicole Stevens
Gail Black	Tim Harriss
Elizabeth Lawrence-Fielden	Benjamin Speed
Liz McGain	Alison Matthews
Edward Clements	Jonathan Burton
Emma Harbord	Rob Atkins
Claire Alviti	Lorna Davies
Andrew Massey	Adrian Ward
Ali Euston	Paul Kimberley
Merv Howells	Rebecca Baxter
Paul Boniface	Matt Cooper
Adrian Ward	



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Resolutions

To re-adopt the constitution for the District

The Malvern District Scout Council resolve to adopt the standard District Constitution found in The Scout Association's Policy, Organisation and Rules (POR) with immediate effect. This resolution takes precedence over any previous constitution.

To agree the number of members that may be appointed to the Trustee Board

The number of appointed members shall be up to and including eight (8) persons.

To agree quorum for future Meetings of the District Scout Council

The quorum for future meetings of The Malvern District Scout Council shall be 15 members of The Malvern District Scout Council which must include either the District Chair or the District Lead Volunteer.



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Open Selection of Trustees

Scouts The Malvern conducted an Open Selection Process for Trustees in 2026. This included:

- Advertising on our website - link: <https://scoutsmalvern.org.uk/2025/04/10/help-wanted-2/>.
- Advertising through 'Volunteer with Scouts' on <https://scouts.org.uk>.
- Groups taking the action to advertise for Trustees, e.g. 2nd Malvern in 'All about Malvern'. Last year the District took the lead on this for themselves and Groups.
- Being involved in events like Malvern Hills Connected Communities, Ledbury Parish Meeting and Worcester Festival of Business.
- Approaching individuals who were known to the Trustees.

Unfortunately, this has to date not resulted in any new proposed Trustees coming forwards.

The results were reviewed and discussed by the Trustee Board at their meeting on the 20th May 2026. At this meeting, the following was unanimously agreed:

Ben Johnstone is the District Lead Volunteer and is an ex-officio Trustee for this role.

Peter Allan is the District Youth Lead and is an ex-officio Trustee for this role

At the last District Annual General Meeting Derek Barnes was appointed as the District Chair for 2 years, i.e. until the 2027 AGM.

At the last District Annual General Meeting Dave Cashmore was appointed as the District Treasurer for 3 years, i.e. until the 2028 AGM.

At the last District Annual General Meeting Allan Page was appointed as a District Trustee for 2 years, i.e. until the 2027 AGM.

At the last District Annual General Meeting Adrian Ward was appointed as the District Trustee for 2 years, i.e. until the 2027 AGM.

The Trustee Board recommendation from the open selection process is the following are appointed as Trustees:

Sue Page – 3 years
Mark Stancer – 1 year
Grant Hamel – 1 year

Sue Revell will continue to provide administrative support to the Trustee Board as part of the District Support Team.

The terms above were agreed in order to give some continuity over the years whilst ensuring that the terms did not expire at the same time.

It was felt that having 9 Trustees was adequate as it gave an opportunity to co-opt up to 3 new Trustees in year to fill any skills gaps.