

**Annual General Meeting 2024**  
**12<sup>th</sup> June 2024 at 2<sup>nd</sup> Malvern Headquarters at 7:30pm**

## **Minutes**

### **1. Introduction and Welcome**

The Chair, Derek Barnes, welcomed all members of the District Scout Council and their guests and thanked 2<sup>nd</sup> Malvern for the use of their facilities.

He pointed out that all documents referred to this evening are on the new District Website as well as printed copies which were available in the room. He also explained that due to significant changes to Policy Organisation and Rules (POR) as part of The Scout Association's Transformation project the format of tonight's meeting would be different from previous years.

### **2. Apologies**

There were 7 apologies and 33 in attendance. As per the attached sheet.

### **3. Governance Topics:**

#### **a. Approve the minutes of the Annual General Meeting held on 13<sup>th</sup> September 2023 at 2<sup>nd</sup> Malvern Scout Headquarters**

The Minutes of the 2023 District AGM held on 13<sup>th</sup> September 2023 had been reviewed and were approved by the meeting.

Proposed by Sue Page, seconded by Nigel Crisp. Agreed by a show of hands.

#### **b. To re-adopt the constitution for the District from Policy, Organisation and Rules (POR)**

The constitution for the District as per the resolution was unanimously re-adopted. Proposed by June Etheridge and seconded by Dave Barnes. Agreed by a show of hands

#### **c. To note that the District's Financial year runs from 1<sup>st</sup> April to 31<sup>st</sup> March.**

#### **d. To agree the number of members that may be elected to the Trustee Board**

The Trustee Board recommend that the District have up to 12 Trustees (including up to 2 ex-officio and allowing for up to 2 to be co-opted in year). As per the resolution, it was agreed that up to 8 people are appointed as Trustees.

Proposed by Peter Reeve and seconded by Sue Page. Agreed by a show of hands.

#### **e. Agree the quorum for future meetings of the District Scout Council (excluding this AGM)**

The Quorum for future District Scout Council meetings as per attached resolution was agreed at 15 in number.

Proposed by Adrian Ward and seconded by Meg Stanley. Agreed by a show of hands.

#### 4. Review of the previous year:

a. **The District Lead Volunteer's review of Scouts in The Malverns**

Paul Boniface summarised The District Lead Volunteer's review of Scouts The Malverns. Those present were directed towards the Annual Review of Scouts The Malverns (printed copies were in the room and it is available on the website) that also contained reports from each of the Sections.

b. **Receive and consider the Trustees Annual Report**

The Trustees Annual Report had been approved and signed off by the Trustees at their meeting on the 3<sup>rd</sup> June 2024. Questions were invited on the Trustees Annual Report and there were none.

c. **Receive and consider the Annual Statement of Accounts**

The Annual Accounts have been scrutinised by Keith Parks and were approved and signed off by the Trustees at their meeting on the 3<sup>rd</sup> June 2024. There was one comment on the Annual Accounts that the Treasurer, Dave Cashmore explained was retained subscriptions by the Explorer Units.

#### 5. Making Appointments:

The existing District Trustee Board have endeavoured to follow an effective Open Section Process and full details of the process followed are on the District website. The District Trustee Board reviewed all proposed Trustees (including Chair and Treasurer) at their meeting on the 3<sup>rd</sup> June 2024 and produced recommendations for the District Scout Council, details of which can be found in the paper circulated Open Selection of Trustees.

Under the new arrangements, Trustees can be appointed for 1, 2 or 3 years. However, this is very much a transition year where the District Trustee Board move to focus on governance issues and the changes are planned to come in during the year for the creating of the new District Leadership Team to focus on operational issues. The existing Trustee Board have therefore decided to propose that all Trustee appointments this time are for a single year while we go through this transition process.

This approach was unanimously accepted by the meeting.

a. **Appointment of the District Chair.**

On behalf of the existing Trustees, the District Lead Volunteer, Ben Johnstone, recommended to the District Scout Council that Derek Barnes be re-appointed as District Chair. This was approved by a show of hands.

b. **Appointment of The District Treasurer.**

On behalf of the existing Trustees, the Chair recommended to the District Scout Council that Dave Cashmore be re-appointed as District Treasurer. This was approved by a show of hands.

c. **Appointment of Members of the District Trustee Board.**

On behalf of the existing Trustees, the Chair recommended to the District Scout Council that the following be appointed as members of the District Trustee Board:

Ryan Heath  
Sue Page  
Adrian Ward  
Ian Cooper

Maureen Heath  
Allan Page

All the above were approved by a show of hands.

In keeping with the changes in POR, Sue Revell is standing down as a District Trustee, but will continue to provide administrative support to the Trustee Board (as part of a future District Leadership Team / Sub-Team).

The Chair thanked all the Trustees for their work during the year and to those standing down who would take on other roles in administration or sub committees.

d. **Appointment of the Scrutineer for the 2024/25 Annual Accounts.**

The Treasurer recommended the re-appointment of Keith Parks as the Scrutineer for the 2024/25 Annual Accounts. Approved by show of hands.

e. **Nominate representative of the District Scout Council to represent the District on the County Scout Council.**

District Lead Volunteer, Ben Johnstone, recommended Andrew Mitchell to represent the District on the County Scout Council. Approved by a show of hands.

**6. Closing remarks**

The Chair invited any questions regarding the meeting. There were none. He also reminded everyone that the new Website for the District and Warren Oak was up and running.

There followed a presentation of Service Awards before the meeting was closed followed by refreshments and networking.



Registered Charity Number: 1030019

## **Annual General Meeting 2024**

### **Resolutions**

#### **To re-adopt the constitution for the District**

The Malverns District Scout Council resolve to adopt the standard District Constitution found in The Scout Association's Policy, Organisation and Rules (POR) with immediate effect. This resolution takes precedence over any previous constitution.

#### **To agree the number of members that may be appointed to the Trustee Board**

The number of appointed members shall be up to and including eight (8) persons.

#### **To agree quorum for future Meetings of the District Scout Council**

The quorum for future meetings of The Malverns District Scout Council shall be 15 members of The Malverns District Scout Council which must include either the District Chair or the District Commissioner/District Lead Volunteer.



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## Annual General Meeting 2024

### Attendees

Maureen Heath	Christopher Roberts	Nigel Crisp
Ryan Heath	Dave Cashmore	Hannah Hopkins
Derek Barnes	Paul Boniface	Daniel Stanley-Burch
Ian Cooper	Graham Smith	Daphne Hughes
Sue Revell	Dave Barnes	Wesley Mills
Ben Johnstone	Iris Skilton	Andrew Oliver
Angie Clarke	Meg Stanley-Burch	Adrian Ward
Allan Page	June Etheridge	Phil Moran
Matt Cooper	Samantha Watkins	Katlyn Clifford
Sue Page	Debbie Harrison	Lindsay Russell
Pauline Harcombe	Melissa Price	Peter Reeve

### Apologies

Clive Maddock	Dick Brocklehurst
Jonathan Webster	Edward Clements
Jean Allen	Mike Wood
Marilyn Wood	