



The Malverns District Scout Council

Registered Charity number 1030019

Open Selection Process for District Trustees 2024

Background:

- a. The Scout Association through the March 2024 Policy, Organisation and Rules (POR) update have made changes nationally to the make-up of the District Trustee Board, who the Trustees are, how Trustees are recruited and how they are appointed (link: <https://www.scouts.org.uk/volunteers/running-things-locally/trustee-boards/recruiting-new-trustees/open-selection-process-for-appointing-trustees/>).
- b. The Annual General Meeting (AGM) of The Malverns District Scout Council will be held on Wednesday 12th June 2024 from 7:00pm for a 7:30pm AGM at 2nd Malvern Headquarters next to Malvern Rugby Club, Spring Lane, Malvern, Worcestershire WR14 1AJ. All members of the District Scout Council (& Guests) will be cordially invited to attend. Following the AGM there will be refreshments and an opportunity for networking. Full details, including the agenda and all supporting documents will be published on our website beforehand.
- c. The District Scout Council consists of:
 - All adult members with a role in the District
 - All Group Scout Leaders and Deputy Group Scout Leaders
 - All Group Trustee Board Chairs and Treasurers from the District
 - All Section Leaders and Assistant Leaders from the District
 - All Group Active Support Managers from the District
 - All Explorers and Young Leaders in the District
 - All members of the Scout Network in the District
 - All parents and carers of all Explorers and Young Leaders in the District
 - A representative of the District Troop Leadership Forum
 - The County Commissioner
 - The County Chair
- d. Following the AGM, the first two meetings of new The Malverns District Trustee Board are scheduled for 7:30pm at 2nd Malvern Headquarters on Tuesday 2nd July 2024 and Wednesday 4th September 2024.

Open Selection Process:

In keeping with the updated POR, at their meeting on 25th April 2024 The Malverns District Trustee Board approved the following Open Selection Process:

- a. Following this year's AGM, there will be a core District Trustee Board of up to 10 Trustees, with the option for the Trustee Board to co-opt up two additional Trustees in year if appropriate. One of the District Commissioners (Lead Volunteers) and (if we have one) the District Youth Commissioner (District Youth Lead) are ex-officio Trustees.

- b. There will therefore be up to 8 Appointed Trustees, including the Chair and Treasurer (which must be separate individuals). We are keen to secure Trustees from a variety of backgrounds, especially those that can add to the skill set of the Board, for example, Lawyers, Accountants, Insurance Brokers, HR Officers, Surveyors, Architects, people in Business etc... this list is by no means exhaustive.
- c. We will be widely advertising (expected to be via our website, e-mails to the District Scout Council and beyond, social media and local press) for Appointed Trustees (including Chair and Treasurer) from the forthcoming AGM. We are asking those interested to email the Secretary of the Trustee Board (Sue Revell) by Monday 27th May 2024 to express interest via the e-mail administration@scoutsmalvern.org.uk.
- d. Those expressing interest in becoming a Trustee will be provided with some short, user friendly information, including some core information drawn from that available at link: <https://www.scouts.org.uk/volunteers/running-things-locally/trustee-boards/> so that they are aware of what is involved.
- e. Following this, those applicants interested in joining the District Trustee Board will be invited to email a short note of their skills, experience and what they can bring to the role of a Charity Trustee in The Malverns and if there is a particular the post you are applying for. They may wish to include up to two other names of people who would be able to provide a reference if necessary.
- f. The Trustee Board should endeavour to have two Trustees between the ages of 18-25 (one of which will be the District Youth Lead when appointed) and therefore applicants will be invited to indicate in their email if they are in this age demographic.
- g. Depending upon the number of external applications (i.e. those unknown to the current Trustee Board), the existing District Trustee Board may informally interview the applicants at its meeting on Monday 3rd June 2024. The existing District Trustee Board will then review all applications received and rank them on their suitability to be a District Trustee with particular regard to the mix of skills and experience that the District Trustee Board requires (including the Chair and Treasurer). If there are too many suitable candidates, the existing Trustee Board will, by way of a secret ballot, select up to 8 to be appointed. The District Trustee Board will then recommend the appointment of up to 8 people (including a Chair and Treasurer) to become members of the District Trustee Board at the District AGM on the 12th June 2024.
- h. Trustees can now be appointed for either a 1, 2 or 3 year term. It is the current District Trustees intention to recommend 3 for a 1 year term, 3 for a 2 year term and 2 for a 3 year term at the AGM. Applicants may therefore wish to indicate if they have a preference of how long they would be willing to serve for.
- i. Following the AGM, all the Trustees will be welcomed (link: <https://www.scouts.org.uk/news/2021/november/five-top-tips-for-welcoming-new-trustees/>), initiate their Disclosure (if they don't already have one for the Scouts), expected to confirm their eligibility to be a Charity Trustee and complete the necessary Scout Association Training for the role (link: <https://www.scouts.org.uk/volunteers/learning-development-and-awards/training/learners/modules/getting-started-training/trustee-introduction/>).